

Student Employment HR LEAP Action Summary

LEAP Workshop Year: 2014 Action dates: Spring 2014-Spring 2015	For more information, contact: Taylor Spitzig, x1805, spitzigta19@uww.edu
Amy Sexton	Human Resources
Angela Stuckey	Human Resources
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Willette Early	Student
Connie Vang	Student
<p>General Goal:</p> <p>Better the impact that our student employment positions have on campus to enhance professional development for our graduating students, and equip them with the skills that are anticipated to be of high importance in the workforce.</p>	
<p>Planned Actions:</p> <ul style="list-style-type: none"> • Continue to develop tasks that offer the student employees opportunities to utilize resources, enhance professional development, and prepare them for the workforce. • Work with other student employment LEAP teams to attain high impact student employment across campus. • Present our action plan to a second department and assist in implementation of these practices for their student employees. 	
<p>Deliverables, Completed Actions:</p> <ul style="list-style-type: none"> • Developed position descriptions that incorporate HIPs and ELOs • Developed an interview questionnaire that captures the importance of professional responsibility and that is inclusive to all student employees. • Developed performance evaluations that are designed to assess High Impact Practices and that measure areas of strength and self-improvement opportunities. • Created a mentorship relationship for each of our student employees within the office. 	
<p>Notes:</p>	

